

# NMHD BUDGET CLINIC

*-VIDEO SERIES-*

## **Episode 1: Intro to the NMHD Budget Clinic**

- A. About me
- B. Clinic goal
- C. About you
- D. Syllabus review
- E. Episode release schedule
- F. Final reminders
- G. Episode 2 preview

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## **Episode 2: Microsoft Excel 101**

- A. Where to purchase & free substitute
- B. Formatting cells & keyboard shortcuts
- C. Writing formulas
- D. Using multiple tabs
- E. Inserting rows and columns
- F. Creating charts
- G. Homework

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## **Episode 3: Simple Budget Creation**

- A. Single-month budget
- B. Goals
- C. Updates

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## **Episode 4: Complex Budget Creation (Part I)**

- A. Build fiscal-year budget by month
- B. Build “monthly accumulated expenses” tracking tab

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## **Episode 5: Complex Budget Creation (Part II)**

- A. Build “annual accumulated expenses” tracking tab
- B. Demo a month cycle: from start to close to restart

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## **Episode 6: Net Worth Assessment**

- A. Define and list debts
- B. Define and list assets
- C. Set up charts

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## **Episode 7: Formulate Plan of Attack!**

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